



Alteration of a road/road reserve
 Application and license for authorisation to lay
 water pipe on a road/road reserve
 Local Government Act 1999
 Section 221

Version No:	V 01.02
Reviewed Date:	22/02/2018
Next Review:	22/02/2020

Name:	Date of Application:
Address:	Location of proposal (<i>sketch of proposal either on reverse or as an attachment</i>):
I can ensure (tick relevant boxes):	
Dial Before You Dig has been undertaken <input type="checkbox"/>	The people undertaking the works are suitably qualified and have relevant insurances <input type="checkbox"/>

Should this application be approved the following Standard Conditions will apply. Additional conditions may be applied.

1. A person (other than the Council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the Council.
2. An alteration is defined as:
 - The construction or arrangement of the road to permit or facilitate access from an adjacent property
 - The erection or installation of a structure (including pipes, wires, cables, fixtures, fittings and other objects) in, on, across, under or over the road.
 - Change or interference with or removal of a structures (including pipes, wires, cables, fixtures, fittings and other objects) associated with the road.
 - Planting a tree or other vegetation on the road, interfering with vegetation on the road or removing vegetation from the road.
3. Removal of any trees or native vegetation on a road/road reserve without prior Council approval is not permitted.
4. The applicant must not cause or unduly obstruct the use of the road.
5. The applicant must not cause or unduly interfere with the construction of the road.
6. The applicant must not cause or have an adverse effect on road safety. Appropriate road works signage must be erected during the duration of work involved in laying the pipeline on the road.
7. The trench must be properly backfilled, consolidated and reinstated to the satisfaction of the Council's Director Works.
8. The pipe must be laid at least 45 cm (18 inches) below the road surface and, shall for its entire length be at sufficient depth to avoid damage during roadworks.
9. Where a pipe crosses a road, it shall be
 - sleeved inside a large pipe, for the full width of the road;
 - be installed at right angles (90 degree) to the road;
 - be marked by some permanent means attached to the fence line or as approved by Council.
10. Where a pipe is laid along a road reserve, it shall be distanced no more than 3 metres (approximately 10 feet), from the nearest fence line, but should at all times be as near as practical as conditions allow, and be at least 30 cm (12 inches) deep.
11. There is a possibility that other landowner/s have pipeline/cable buried on this road. Care should be taken not to disturb other pipelines/cables during the laying of your pipeline. Any approval granted by Council does not alleviate your obligation to abide by this advice. Council accept no liability for any damage that you may incur to the infrastructure of any other person, Company or public utility.
12. Council is not liable for injury, damage or loss resulting from anything done under the authority of this permit.
13. The applicant shall be totally responsible for any liability or claim for damage arising as a result of laying operations as the Council takes no responsibility nor accepts any liability for any actions of the



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- applicant or persons laying the pipeline.
14. Council accepts no liability for any damage that may occur to the pipeline in the future, either through roadworks, grading or any other activity.
 15. This authorisation remains in force for a term of 42 years, and, at the expiration of that term, may be renewed by the Council for a further term fixed by Council at the time of renewal.
 16. This authorisation is subject to revocation for a breach of a condition.

Please provide a sketch of the proposal which includes name of road, abutting section/allotment numbers and name of the Hundred

I agree to abide by the standard conditions stated above and understand that any breach may result in revocation.

Signed _____ Date: _____

Office Use Only

Application approved, signed for and on behalf of the Council

Fee: _____

Name: _____

Position: _____

Signature: _____ Date: _____