



**Permit for Permanent Fixture over
Public Land or Public Road**

Version No:	1
Approved:	May 2017
Next Review:	May 2019

Pursuant to the provisions of the Development Act 1993 and Local Government Act 1999

Applicant Details:	
Name:	
Postal Address:	
Email:	
Phone Number:	Mobile Number:

Details:	
Permit to be issued to:	
Permit Valid:	This permit is valid for twenty-one (21) years from the date of the issue of the License.
Site Location:	
Details of work:	

I _____ as an Authorised representative of the insured applicant, acknowledge that I have read, understood and agree to follow the Terms & Conditions including any additional conditions imposed by Council.

Signature: _____ Date: _____

Assessment (to be completed by Council)

The Permit has been: <input type="radio"/> Approved <input type="radio"/> Declined			
Officer's Name:		Title:	
Signature:		Date:	
Checklist: Public Liability Insurance			

Additional Conditions: _____

Terms & Conditions

General

Any authorisation granted by Council is ***NOT*** transferable and is able to be revoked by Council if the permit holder fails to comply with a condition of the authorisation or any other justifiable circumstances.

The owner of the premises from which the licensed encroachment projects must:

- (a) Maintain the encroachment and any attachment incidental thereto in a condition which ensures public safety;
- (b) Keep the encroachments clean and watertight;
- (c) Not attach anything, whether temporarily or permanently, to the licensed encroachment without any further necessary consents / approvals.

The permit will not become valid until proof of the appropriate insurance has been provided to the Council.

Location

Please note that in respect to a sign, the following must occur:

- (i) The sign should not create any aesthetic implications or be a distraction for motorist travelling along any road;
- (ii) The sign should have a clearance of 2500mm from the ground to the underside (lowest point) of the sign;
- (iii) All signage on the site of any business premises / property should be restricted to signage which directly concerns the actual business; and any other approved activity on the premises / property.

Damage and Repairs

The applicant shall be responsible for all repairs, damage or rectification work, to any footpath, road, service or other Council's property resulting from the issuing of this permit.

At the completion of any building work, Council requires that any damage caused to the existing footpath, road / kerb or any other public property as a result of construction equipment or material being placed on this area is to be reinstated immediately.

Please note that this damage must be repaired by the permit holder at their cost, or alternatively any damage will be repaired by the Council and charged accordingly to the holder of the permit.

Compliance with Requirements

The applicant shall comply with all notices required by any Act of Parliament, ordinance, regulation or by-law relating to the use of the licence.

Indemnity

The Applicant agrees to indemnify and release Council, its servants and agents and each of them from and against all actions, cost, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them in relation to the granting of this permit.

Public Liability Insurance

Applicants must provide Council with a current Certificate of Currency showing Public Liability Insurance to the value of at least \$10 million and any other licences as required.